



TOWN OF INDIAN RIVER SHORES VARIANCE APPLICATION

DATE: _____

INFORMATION FOR ALL APPLICANTS REQUESTING A VARIANCE PURSUANT TO SECTION 168.07, CODE OF ORDINANCES, INDIAN RIVER SHORES.

- *Special conditions exist affecting the land, structure or building which prevent reasonable use.*
 - *Unique circumstances which exist are peculiar to the property or to such a small number of properties so as to constitute a marked exception.*
 - *A hardship exists such that literal application of the code would deprive the applicant of a substantial property right enjoyed by other property owners in the district.*
 - *Any hardship is not self-created.*
 - *The variance request is the minimum variance allowing for reasonable use of the property.*
 - *The variance will not be detrimental to adjacent property owners, adversely affect the public welfare and will be consistent with the general intent of the code.*
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REQUIRED CHECKLIST FOR SUBMISSION:

- *Variance application with **all** supporting data including survey, photos, homeowner association approval or any other item that you believe is relevant.*
- *Attached to application, you must address in writing, the criteria listed above as outlined in section 168.07(2), (a-g), Code of Ordinances, Indian River Shores.*
- *The variance package must be emailed to inspections@irshores.com. For larger submissions, including building plans or large format paper, a USB flash drive is required.*
- ***FOR DOCKS ONLY:** Copies of Notice to adjoining Property Owner(s) MUST accompany this application.*
- ***FOR APPLICANTS OTHER THAN THE PROPERTY OWNER:** A Power of Attorney MUST accompany this application authorizing the applicant to act on behalf of the property owner.*

***DOCK REQUESTS:**

PURSUANT TO TOWN ORDINANCE 100.37, IF THE VARIANCE REQUESTED IS FOR A DOCK, WRITTEN NOTICE SHALL BE GIVEN TO IMMEDIATELY ADJOINING PROPERTY OWNERS ON EITHER SIDE OF THE PROPERTY.

Is this Variance Request for a dock? Yes _____ No _____

Have copies of the Notice(s) to adjoining property owners been attached? Yes _____ No _____

***TREES OF SPECIAL CONCERN**

PLEASE REFER TO FLORIDA STATUTE 163.045, TO DETERMINE IF YOU ARE REQUIRED TO SUBMIT AN APPLICATION OR PAY A FEE FOR PRUNING, TRIMMING, OR REMOVING A TREE ON A RESIDENTIAL PROPERTY.

APPLICANT INFORMATION

Applicant Name: _____ Variance Site Address: _____

Applicant Email: _____ Applicant Phone: _____

Property Owner Name: _____ Owner Phone: _____

IMPORTANT NOTE: IF THE APPLICANT IS NOT THE PROPERTY OWNER, A POWER OF ATTORNEY MUST BE SUBMITTED AUTHORIZING THE APPLICANT TO ACT ON BEHALF OF THE PROPERTY OWNER.

Describe with specificity the variance sought:

Note: If the requested Variance involves ANY type of new construction that has impacts on ANY/ALL existing property setbacks, you MUST complete the "Impact on Abutting Property" section below.

IMPACT ON ABUTTING PROPERTY

Changes in setback: Current: _____ Proposed: _____

Distance between lot lines: Current: _____ Proposed: _____

Distance between structure(s) on adjoining property: Current: _____ Proposed: _____

Additional notes: _____

Planning, Zoning & Variance meetings are held the 2nd Tuesday of every month. The deadline for items to be placed on the agenda is Friday morning, 2 weeks prior to the meeting date. There must be a representative in attendance. Please contact the Building Department at 772-231-4453 or inspections@irshores.com with any questions or concerns.

Applicant Name: _____ Applicant Signature: _____

(Please Print)